

Minutes accepted by board action, April 23, 2008

Minutes of the Illinois Board of Examiners (IBOE) Meeting
January 16, 2008 9:30 a.m. – 2:30 p.m.
550 W. Jackson, Suite 900, Meeting Room A
Chicago, IL

Present:

Board Members: Margaret Cartier, Gary Fish, Claireen Herting, Kenneth Hull, Myra Swick,
Cheryl Wilson, Richard York, Penelope Yunker

Executive Director: Joanne Vician Assistant Directors: Susan Welch
Vicki Van Uithoven

Guest: Craig Mills, Executive Director, AICPA Examinations Team

1. **Ms. Wilson called the meeting to order at 9:34 a.m.** Ms. Cartier moved, seconded by Mr. York to accept the October 17, 2007 minutes as written. Motion carried unanimously by a voice vote.
2. **Report of the chair (C. Wilson)**
Board committees have been productive. Report on the Internationalization of the Exam needs more time allotted at the April meeting. The consent agenda was deferred to the April meeting.
3. **Craig Mills**
Dr. Mills discussed the status of the CPA exam including relationships with State Boards, the AICPA Board of Examiners (BOE), candidate volume, Practice Analysis, changes in research format in the exam simulations, CBT-e developments (Invitation to Comment) and international testing. At its January meeting, the BOE approved the AICPA State Board Committee (SBC) to hold a series of regional forums for State Boards over the next two years, chaired by a member of SBC and supported by AICPA staff.
4. **Report of the Executive Director (J. Vician)**
Ms. Vician presented Illinois candidates' October-November 2007, CPA Examination Scores. 2,369 candidates took at least one section of the exam; 3,426 exam sections were taken; 417 candidates passed all parts of the exam. Dr. Yunker moved to accept the scores, seconded by Mr. York. Motion carried unanimously by a voice vote. Ms. Cartier requested that legal counsel review the grade cover letter language to ensure that it is appropriate, inclusive, etc.
A special NASBA examination conference for state board representatives is being planned for May 19, 2008 at the Dallas/Ft. Worth airport. To be prepared for that meeting, Ms. Wilson asked Dr. Fish to head a Task Force to draft a white paper relative to the activities of the NASBA Committee on National Examination Preparedness. Once drafted, he will hold a conference call with the Task Force. The full board will discuss the draft at the April 16, 2008 board meeting. He is coordinating with Lisa Axisa at NASBA re: the white paper they are developing on the 120 vs 150 educational requirement to test vs certification/licensure.

Ms. Vician was asked to send candidate pass statistics by school to board members.

Ms. Vician will review and analyze the ethics completion data prepared by the IBOE programmer for possible follow-up with the candidates. The Board should establish a policy regarding re-reporting of score changes that do not change candidates' scores from fail to pass. Dr. Fish noted it depends on the timing of the re-scoring process and receipt of the updated scores and/or diagnostics by the Board.

After discussion, it was decided that when a change occurs, the new information will be provided to the candidates.

Ms. Vician will draft a letter to the AICPA and NASBA re: timing of the release of corrected information.

The Illinois CPA exam pass-fail statistics through 07Q4 were distributed. Ms. Vician reviewed the follow-up items from the prior board meetings.

IBOE Committee and Task Force Reports

5. Administrative Committee (K. Hull)

No report.

6. Candidacy Committee (M. Swick)

The Board discussed the AICPA Invitation to Comment on Improving the CPA Examination.

Ms. Vician will make changes in the board's response, per the board's instruction, and review with Ms. Swick before submission on January 31, 2008.

Biometric Identify Management Services (BIMS) rolled out in all Prometric sites for the 08Q1 testing window.

7. Finance Committee (C. Herting)

Ms. Van Uithoven reported on behalf of Ms. Herting.

She explained the monthly applications processed and revenue report. She will update the report to add actual cash by month.

Ms. Van Uithoven provided a Versa update, describing known software bugs in the eGateway product that are causing problems for candidates and staff: Canadian candidates can't update addresses; self-generated secret questions are not stored; Payment coupon and NTS contact preference for NASBA is being overridden or not stored; candidates are creating duplicate accounts that must be deleted.

Ms. Wilson requested an itemization and cost for the necessary change orders (PCRs) for the April board meeting.

Dr. Fish requested operating statistics.

8. Nominating Committee (P. Yunker)

Dr. Yunker will work with Mrs. Welch to hold a Nominating Committee meeting prior to the April board meeting.

9. State Liaison (M. Cartier)

Ms. Vician will coordinate a conference call with the committee to discuss the January NASBA Focus Questions.

Ms. Vician will issue the NASBA Examination Review Board (ERB) Management report summary in the next month.

ICPAS Regulation and Legislation teleconference was held on January 8, 2008.

Several shell bills were introduced as place holders in the event legislation needs to be introduced.

10. Strategic Planning Task Force (G. Fish)

Dr. Fish reviewed the process followed by the Task Force to update the Strategic Plan and Mr. Hull reviewed his methodology for changes. Specific strategies for new goals will be developed once buy-in has been obtained for those goals. Mr. Hull will craft the new strategies with IBOE staff input. After review, he will circulate to the Task Force and then send to the full board. The modified Strategic Plan will be presented at the April meeting. The Board acknowledged receipt of the work in progress and the draft to date.

AICPA and NASBA Committee/Task Force Reports

11. Awards (K. Hull)

No report.

12. Bylaws (M. Swick)

No report

13. Communications Officer (P. Cartier)

No report.

14. Education (P. Yunker)

Comments on the UAA Model rules 5-1, 5-2 are due by January 31, 2008.

Dr. Yunker reviewed the significant changes from current UAA rules vs the proposed rules. See enclosed comparison document.

The Board agreed with most of the changes, but expressed concern about the graduate business hours reduction and requested an audit course as a specific accounting course requirement. The UAA Model Rules proposals will be discussed with the Education Advisory Task Force at the February 29, 2008 meeting.

15. Internationalization of CPA Exam (G. Fish)

Dr. Fish detailed the committee's issues that must be resolved before any international testing can commence.

16. Nominating (M. Swick)

Ms. Swick will attend the NASBA Nominating Committee meeting on March 31, 2008 in Nashville TN.

17. Regulatory Structures & Issues (C. Herting)

Not present to report.

18. Relations with Member Boards (C. Herting)

Not present to report.

19. AICPA State Board Committee (SBC) (J. Vician)

The committee will meet on March 7, 2008 to discuss the comments received on the exposure draft re: Invitation to Comment on Exam Improvements. The AICPA Board of Examiners will review the summary document at its March 28, 2008 board meeting.

20. AICPA POAC – (G. Fish)

The committee will publish a report at the end of 2008.

Unfinished Business

21. Memorandum of Understanding (J. Vician)

The proposed Memorandum of Understanding is being reviewed in University legal counsel.

22. Education Advisory Task Force (EATF) (P. Yunker)

The first EATF meeting will be held February 29, 2008 on the Illinois State University campus. At least fifteen schools will be represented as well as three guests and the host, Gerry McKean, plus board members. Dr. Yunker distributed the proposed agenda and logistical information. All board members are encouraged to attend. Ms. Wilson and Mr. Hull will attend, with Ms. Cartier and Ms. Swick maybes.

23. Auditor General compliance audit

No report.

The next meeting is April 16, 2008 from 10:00 a.m. to 3:00 p.m. at the ICPAS office¹. April 4, 2008 is the deadline for committee reports for the consent agenda.

Ms. Swick moved to adjourn. The meeting adjourned at 2:28 p.m.



Joanne Vician
Executive Director

¹ Subsequent to the meeting, the date of the April meeting was changed to April 23, 2008.