

Minutes of the Illinois Board of Examiners (IBOE) Meeting

April 16, 2008 9:00 a.m. – 10:30 a.m.

Teleconference:

1-800-392-1565

1-217-265-9888

Present:

Board Members: Margaret Cartier, Gary Fish, Kenneth Hull, Myra Swick, Cheryl Wilson, Richard York, Penelope Yunker

Executive Director: Joanne Vician Assistant Directors: Susan Welch
Vicki Van Uithoven

Absent:

Board Members: Claireen Herting

Ms. Wilson called the meeting to order at 9:09 a.m. Ms. Vician took roll. Ms. Herting was not on the call as she is traveling to the NASBA Board of Director's meeting. All other board members present.

1. State Agency Reporting Status – C. Wilson

Ms. Wilson provided an overview of the Auditor General's compliance audit for FY06-FY07. She reviewed the management assertion letter, the engagement letter, the length and breadth of the field work and the preliminary audit findings (PAF) issued to the Executive Director in the third week of March 2008. She outlined the pre-exit teleconference held on March 31, 2008 with Mmes. Wilson, Herting, Vician, Van Uithoven and Welch and Dr. Yunker in attendance.

After legislation was passed in 2004 (PA 93-683), two items remained from the 2001 legislation (PA 92-457): 1) the Governor was responsible for appointing the Board and 2) the Auditor General's office was charged with auditing the IBOE every two years. These two issues established the Illinois Board of Examiners as a separate state agency. As a result, the Executive Director must ascertain what state requirements the IBOE must meet relative to the University requirements under which we have operated for decades. The IBOE must meet the highest (strictest) state standard if more than one exists. Certain reports not filed with or through the University must be filed with the State. Ms. Vician will forward a copy of the draft audit findings to the board.

The Board discussed preparing a written statement in the event there are questions after the findings are posted on the Auditor General's web page. In addition, the Board discussed engaging outside legal counsel to assist with all matters related to reporting lines and our responsibilities as a separate state agency. The IBOE will

have a financial audit in addition to the compliance audit for the FY08-FY09 review cycle.

2. Illinois Board of Examiners Infrastructure – C. Wilson

Ms. Wilson discussed her plan to revise the Board's current infrastructure. She identified several personnel needs: a staff person to investigate our agency status and move forward with a compliance plan; an aide/assistant for the Assistant Directors; an Administrative Assistant for Ms. Vician. Ms. Swick suggested that the Attorney General's office could provide guidance/interpretation of our agency status. This would help the Board evaluate the ramifications of changes they might pursue. Dr. Fish moved, seconded by Dr. Yunker to establish the Infrastructure Committee. Motion carried unanimously by voice vote.

Ms. Wilson asked Ms. Swick, Ms. Cartier, Mr. Hull and Dr. Fish to be on the Infrastructure Committee, to which they agreed.

3. Succession Planning – C. Wilson

Dr. Fish moved, seconded by Dr. Yunker to establish a Succession Planning Committee. The motion carried unanimously by a voice vote. Ms. Wilson asked Ms. Herting, Mr. Hull, Mr. York and Dr. Yunker to be on the Succession Planning Committee, to which they agreed.

Each Committee will schedule a conference call in the near future to outline a plan and to choose a Chairperson.

Mr. York moved to adjourn. The meeting adjourned at 10:37 a.m.



Joanne Vician
Executive Director